

Privacy Policy

Changeworks in People Development has a firm commitment to privacy in accordance with the National Principles for the Fair Handling of Personal Information as set out in the Privacy Act 1988. This statement discloses our information gathering and dissemination practices for this website.

Information logged

When you visit this website, our server logs the following information which is provided by your browser for statistical purposes only:

- the type of browser and operating system you are using;
- your top level domain name (for example .com, .gov, .au, .uk etc);
- your server's IP address (a number which is unique to the machine through which you are connected to the Internet: usually one of your service provider's machines).

All of this information we use only for statistical analysis or systems administration purposes. No attempt will be made to identify users or their browsing activities, except in the unlikely event of an investigation where a law enforcement agency may exercise a warrant.

Collecting Information

We will only collect personal information that is necessary for providing those services offered on our website. We shall advise you at all times the purpose of our collection and ensure that your personal information is collected by lawful and fair means and by your express consent.

When submitting information on our site, we will collect details including your name and email address such that newsletters can be delivered to you. The information we collect is essential for us to be able to identify accurately who is requesting our newsletter service so that we may be able to respond to your request. Such information which is collected will be held in the strictest confidence.

Disclosure of Personal Information

We will not disclose personal information concerning you to parties outside or related companies.

Electronic mail addresses

We will only record your email address if you send us a message. It will only be used for the purpose for which you provide it, and will not be added to a mailing list unless you request that this be done. We will not disclose it without your consent.

Cookies

Our server generates one cookie which is used to keep track of the pages you have accessed while using our server. The cookie allows you to page back and forwards through the website and return to pages you have already visited. The cookie exists only for the time you are accessing our server. You do not need to have configured your browser to enable the accepting or sending of cookies in order to use this website. Cookies are not used for any other purpose at this website. We do not use cookies to collect personal information.

Copyright

Copyright is retained in all works contained in this web site. If reproduction of any material on this site is for private or non-commercial purposes then reproduction is permitted so long as the source i.e. Clare Edwards of Changeworks in People Development is displayed at all times.

Data Quality/Access

We will always try to maintain accurate, complete and up-to-date content and information regarding our services. Please contact us if you think that your information requires changing.

Liability

We exclude to the extent permitted by law all liability to third parties that access information contained on this web site either directly or indirectly and rely on or use such materials.

Links to other sites

This website contains links to other sites. Changeworks in People Development is not responsible for the privacy practices or the content accuracy of these websites.

Contact details

If you have any questions about this privacy statement, the practices of this website, or your dealings with this website, you can contact:

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